

Town of Otis
Planning Board Meeting Minutes August 11, 2025

Call to order 7:00 PM

- Roll Call:
Mark Anthony-Chair
Hal Kobrin
Ross Knowles
Gordon Middleton
John Fletcher

- Approval of July 14, 2025 minutes
Hal motion to accept, Ross second, all in favor.
- Discussion on Special Permit fee and application
 - discuss adding an application fee to cover legal notices and certified mailing
 - Don't want to bury property owners in too many fees

Mark motion to propose a special permit application fee of \$200, Hal second, all in favor.

-Will also make sure to have a form similar to zoning for an application form and have it available on the website.

- Discussion on Seasonal Community Designation
 - BRPC meeting discussing seasonal communities
 - covers taxes, housing, exc
 - need to figure out what goes along with it, part of it is affordable housing, what does that mean and what goes along with that
 - part of the affordable housing is to ensure town workers can afford to live in town
 - we will reach out to see if we can get a recording of BRPC listening session
 - state trying to find a way to encourage builders to build more affordable, smaller housing
 - we need the housing to support workers in town
 - seasonal communities need to have the services to support a large population we have in the summer but don't necessarily have the full time population to staff those services
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 - Seasonal communities: prioritizing year round housing, supporting the arts, property tax exemptions / tax relief for primary residents, zoning flexibility on tiny houses and affordable units for year round housing, grant funding for housing, exc.
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 - Need more information to really evaluate this.
- Any other business old or new.
- Mark motion to adjourn 7:47 PM, Hal Second, All in favor.